

**Nevada Junior Livestock Show Board Meeting**  
**Tuesday, August 30, 2005**  
**Nevada Department of Agriculture (Administration) Conference Room**  
**1:00 PM**

The Meeting was called to order by President Larry Landa at 1:10 PM. The following individuals attended:

Cindy Smullen		Rick Gimlin		George Campbell
Matt Gunderson	*	Tom Ringkob	*	Loretta Curti
Don Henderson		Lorraine Vogel	*	Larry Landa
Alvin Barger		Tonja Dressler	*	Judy Rumbaugh
Michelle Purdy		Doris Hoskin	*	Jerry Buk
* Roger Works		Andrew Munk		

***Approval of Meeting Agenda***

**MOTION: APPROVE AGENDA OF 8/30/2005 NJLSB MEETING**

**Mrs. Rumbaugh moved, Mrs. Curti seconded**

**Motion Passed**

***Approval of Minutes form July 25, 2005 Meeting***

***Approval of Minutes of 7/25/2005 NJLSB Meeting***

**MOTION: APPROVE MINUTES OF 7/25/2005 NJLSB MEETING**

**Mrs. Rumbaugh moved, Mrs. Curti seconded**

**Motion Passed**

***Financial Report***

***Update on Current and Aged Accounts***

Mr. Barger addressed the Board, asking to be given a copy of the 2005 NJLS Sale Contract for Skyler Barger's steer, the 2005 NJLS Withdrawal Certification & Acknowledgement of 2005 NJLS Sale – Exhibitor Payment Process signed by Ms. Barger and NJLSB Bylaws. Mrs. Rumbaugh reminded the Board of its discussion regarding Ms. Barger's steer at the previous Meeting. Discussion ensued as to events related to the transfer of Ms. Barger's steer/carcass from harvesting to processing facility from the buyer's (Eugene Spoon) and NJLSB's perspectives. Additional discussion focused on conversations between Mr. Spoon, Mr. Munk and NJLSB Members regarding payment for Ms. Barger's steer. Mr. Barger stated he required the documents in order to determine who was responsible for paying Ms. Barger the amount over market price bid on her animal.

Mr. Landa stated "We are still working on it from our end to try and get the money." Mr. Landa suggested Mr. Barger could "go after Mr. Spoon himself." Mr. Barger replied "That is why I need to see a contract to see how it reads. I need to know this to determine what direction I need to go." Mr. Munk stated "We will find the information requested and get it to you." Both Mr. Landa and Mrs. Curti suggested they wanted to resolve the issue as soon as possible.

***NJLSB Operation***

***Update on Transition to Independent Operation***

Mr. Henderson (Director, Department of Agriculture) reported contacting Nevada's FFA program, asking if it wanted to take on a larger role supporting the NJLSB. Dir. Henderson reported FFA declined due to limited resources.

Dir. Henderson offered the NJLSB space in the Department of Agriculture Administration building. He also offered a phone line and e-mail address. Mr. Gimlin indicated at this point in time there would be no charge for the space. Dir. Henderson indicated the Department of Agriculture was looking at building new offices and space would be available for the Board in that building.

Mrs. Curti reported "I have visited with the Nevada Farm Bureau. Both Presidents have been gone; however, the Bureau wants to meet with the Board to discuss its situation." Members asked Mrs. Curti to arrange a meeting with the Nevada Farm Bureau.

Discussion ensued as to arrangements for the NJLSB at Department of Agriculture including availability of office equipment and space to store NJLSB hardware.

Discussion ensued as to creation, processing and timelines regarding a **Request For Proposal (RFP)** to contract executive secretary/office work. In response to a question from Dir. Henderson, Mrs. Rumbaugh and Mr. Landa confirmed any contracted employee would be supervised by the NJLSB.

Mrs. Rumbaugh and Mr. Landa stated "We are ecstatic in what you have done." Mrs. Rumbaugh said "I am glad we can work together and be under one roof. I think that will help anyone that may have reservations about what the NJLSB is doing..." Mrs. Curti asked "Do we need to make a Motion to accept the Department of Agriculture's giving us the space?" It was decided a Motion was not needed. Dr. Works said "It would negate going out to buy a cell phone at this point, with them (Dept. of Ag.) supplying us with a phone line."

### ***Contracted Fair Management***

Mr. Munk relayed to the Board it received a draft RFP for Show Management & Clerical duties from Mr. Barbee. Mrs. Rumbaugh suggested the Board create two separate RFPs, one for Show Management and one for clerical duties. Discussion ensued regarding the draft RFP, with revisions made to include only those items related to Show Management. Additional topics included identifying a specific dollar amount for the contract and verbiage regarding bonding and liability insurance.

### ***Correspondence***

Mr. Munk reminded Members they were given a list of correspondence received since the last Meeting; he asked if the Board wanted to take action on any of those items.

**a. Russell Pedrett-Thanks for 2004 NJLS Scholarship and update on Mr. Pedrett's academic progress, b. Marena Works-2005 NJLS Youth Advisory Council, c. Brenda Steffan-Thanks for 2004 NJLS Scholarship, d. Dacoda Cobb-Thanks for 2005 NJLS Scholarship & NJLS associated opportunities**

The Board acknowledged these items with no action taken.

**e. Kelly Service-Letter illustrating Mrs. Service's concerns regarding the 2005 NJLS**

The Board acknowledged this item and noted Mrs. Service's concern regarding billing would be addressed at the upcoming 2006-2007 NJLS Rules Committee Meeting.

**f. Shannon Bow-Letter discussing Mrs. Bow's concerns regarding her responsibility for the Mark Pouard open invoice/aged account receivable**

Mr. Munk and Mrs. Rumbaugh reviewed the history of Mrs. Bow's relationship to the Mark Pouard open invoice and information contained in a letter sent to Mrs. Bow by the Board. Ms. Smullen stated "The Washoe County Livestock Leaders have concern over people buying an animal when the youth didn't contract with that buyer." Dr. Works stated "I agree." Mrs. Curti replied "The problem is people are signing on behalf of the

buyer.” Mrs. Vogel stated “I think the Board needs to look at the contracts; children can’t sign into contracted agreements.” Dr. Works stated “I am concerned also about this subject. I have looked into State statutes and the Board isn’t liable. As far as an auction barn, they would be liable because the auction barn is responsible for collection. My concern is as a Board if we don’t maintain a standard on how we operate our Board, if we don’t have a certain standard, we may be losing the opportunity under the Legislature to maintain our lack of liability.”

Discussion ensued among the Board Members regarding collection of open invoices from the 2005 NJLS Sale, collection success in 2005 versus past years, Board options to address the Eugene Spoon/Skyler Barger situation and Board policy to address future situations similar to those as the Spoon/Barger situation.

### ***Financial Reports***

#### ***Financial Reports***

**MOTION: APPROVE FINANCIAL REPORTS AS RECEIVED**

**Mrs. Rumbaugh moved, Mr. Buk seconded**

**Motion Passed**

### ***Approval of Invoices and Disbursements***

**MOTION: APPROVE INVOICES AND DISBURSEMENTS AS RECEIVED**

**Mrs. Rumbaugh moved, Mrs. Curti seconded**

**Motion Passes.**

### ***Identification of individuals authorized to sign on NJLSB financial accounts***

The Board discussed which Member would serve as a replacement for Mr. Dressler as an authorized signer on the NJLSB financial accounts. The Board identified Dr. Works as a suitable replacement; requesting arrangements be made for the paperwork to be completed to create this transfer.

### ***2005 Nevada Junior Livestock Show & Sale***

#### ***Review of Show and Sale Participation***

Mr. Munk indicated handouts the Board received illustrated participation in the 2005 NJLS.

#### ***Review of Show Set-up***

Mr. Landa stated he wanted the Board to be responsible for design and set-up of NJLS lanes, pens, etc. Ms. Smullen stated “That would free us (Washoe County Livestock Show) up to move to another weekend if you didn’t want our leaders help; our show could move earlier.” Mrs. Curti asked if it would still be possible for the Washoe County Livestock Show to use NJLS panels.

Mrs. Curti asked if the **RSLEC (Reno Sparks Livestock Events Center)**-NJLSB contract had been signed; Mr. Landa stated the RSLEC had dates reserved and was creating the contracts.

Mr. Buk asked Mr. Gunderson if he would be willing to help distribute information about NJLS set-up; Mr. Gunderson stated he would if the Board put together a flyer/brochure for distribution regarding this activity.

#### ***Review of Show***

Mr. Munk suggested one issue Members presented was the presence of alcohol on RSLEC grounds. Discussion ensued as to past presence of alcohol, whether it was

necessary for a Rule to be created to address the issue and methods by which current regulations/laws could be enforced.

Mr. Munk suggested another issue was violation of the Open Meeting Law with regards to a group of Members addressing “urgent” issues at the Show & Sale. Mr. Munk suggested the Board look at ways to address the issue through Open Meeting Law procedures and established Show Management structure.

### ***Review of Sale***

Mr. Munk suggested issues he was presented with were the amount of Sale paperwork and completion of the HACCP statements. Mrs. Hoskin suggested the only thing the harvest facilities needed was something acknowledging appropriate withdrawal times were met.

### ***Review of Post-Sale Activities***

Mr. Munk suggested one issue was concern over tracking animals from load-out through arrival at harvest facilities. He added Members suggested having a veterinarian on call should an issue arise. Dr. Works suggested tracking of animals could be part of contracted Show Management duties. Mrs. Curti asked Mr. Buk if he would be willing to supervise off-loading of animals in Fallon post-Sale; Mr. Buk suggested he would work with Show Management as necessary.

### ***Acknowledgement of Top 10 Sale Supporters and Scholarship Donors***

Mr. Munk asked the Board if it wanted to continue to acknowledge and provide gifts to the Top 10 Sale Supporters and Scholarship Donors. Mrs. Curti suggested they were a nice gesture; the only issue being delivery of the plaques/certificates. Mrs. Rumbaugh suggested the items could be mailed, if it was impractical for them to be delivered.

### **MOTION: AUTHORIZE \$250.00 FOR PURCHASE OF ITEMS TO RECOGNIZE THE TOP 10 SALE SUPPORTERS AND SCHOLARSHIP DONORS AT THE 2005 NJLS**

**Mrs. Rumbaugh moved, Mrs. Curti seconded**

**Motion Passed**

### ***Carcass of Merit Recognition***

Mr. Munk reported Carcass of Merit Recognition results were being tabulated and would be posted to the Board’s webpage as soon as possible.

### ***Nevada Department of Agriculture***

#### ***Report/discussion of carcass handling & procedures***

Dr. Works reported contacting Nevada’s State Veterinarian, Dr. Thain, who suggested the Department of Agriculture would work with the Board to address any issues. Dr. Works added the Dept. of Ag. is working, with others, on building a large animal necropsy lab. Dr. Works added Dr. Thain suggested personnel could be spared to collect samples from an animal that died for unexplained reasons. In response to Mrs. Curti’s question about future plans, Dr. Works suggested adoption of a policy about contacting the State for assistance/expertise should a situation occur similar to the one occurring this year. Dr. Works suggested this policy be communicated to the harvest facilities.

### ***USDA Inspection Report***

#### ***Report/discussion of carcass handling & procedures***

Dr. Ringkob reported Dr. Strickler (USDA Area Veterinary Supervisor) was on leave. Dr. Ringkob suggested a USDA representative could have been sent from the Phoenix Office. He added that without knowledge about Nevada’s particular situation, it might

not have been as useful for the Phoenix personnel to report to the Board as Dr. Strickler. Dr. Ringkob suggested he would contact Dr. Strickler to arrange for his appearance at the next Meeting.

### ***Youth Advisory Council***

Mr. Munk stated he added this item to allow Youth Advisory Council Members to provide input.

### ***2006 NJLSB Workshop***

#### ***Workshop Development***

Meeting attendees discussed potential themes for a Workshop; Mrs. Vogel suggested Members attend a California clinic, which addressed issues with parent behavior. Members discussed the possibility of attending the clinic, with the goal of bringing information back to Nevada as groundwork for an upcoming Workshop.

### ***2006 Nevada Junior Livestock Show & Sale***

#### ***Update on Preparation for Show and Sale***

Mr. Munk stated he added this item to get the Board thinking about the 2006 NJLS; he added ear tags would be ordered within the first two weeks of September.

### ***2005 State 4-H Horse Show***

#### ***Review of NJLSB Motion (7/20/2005 NJLSB Meeting) to support the 2005 State 4-H Horse Show***

Mr. Munk reminded the Board it received the applicable Motion with the Financial Statements. Board Members discussed the Motion, offering a NJLSB horse show prior to NJLS, sponsorship for that horse show and sponsorship of the 2005 State 4-H Show.

### ***MOTION: DONATE \$500.00 TOWARD THE 2005 STATE 4-H HORSE SHOW***

***Mrs. Rumbaugh moved, Dr. Works seconded.***

***Motion Passed***

Mr. Gunderson indicated the Board would receive a letter in the fall requesting it appoint a Member to serve on the State 4-H Horse Show Rules Committee.

### ***Old Business***

#### ***Matley Fund***

#### ***Update from NJLSB Members regarding Matley Fund meeting***

Mrs. Curti reported speaking with a member of the Matley family, who suggested the family would like to donate funds to youth based on their achievements. Mrs. Curti suggested the Board's NJLS Award of Excellence as an established method for awarding youth. Mrs. Curti offered to send Mr. Matley guidelines for the contest. Mrs. Curti added a member of the Matley family would like to interview youth applicants for whatever award is given using Matley funds. Mrs. Curti and Mrs. Hoskin discussed the Award of Excellence stipulation only one applicant may apply per county in a give year.

### ***Goat Carcass Evaluation***

#### ***Review and Discussion of Collected Information***

Mrs. Hoskin reported the USDA Inspector would not grade Goat carcasses because of lack of USDA standards. Mrs. Hoskin suggested the Rules Committee discuss the issue.

### ***Possible Items for Future Board Agendas***

Mr. Munk suggested a report from/discussion with the USDA Inspector might be appropriate addition.

## ***Public Comment***

### ***Schedule Next Meeting***

The Board discussed various dates and times; settling on Tuesday, November 1<sup>st</sup> at 1:00 PM in the Nevada Department of Agriculture's (Administration) conference room (350 Capitol Hill Ave.; Reno, NV 89502).

### ***NJLSB Operation***

#### ***Daily staff operations for the Board***

Mr. Landa and Mr. Campbell discussed reasons the Board could go into closed session.

### **MOTION: GO INTO CLOSED SESSION**

**Mrs. Rumbaugh moved, Mrs. Curti seconded**

**Motion Passed**

The Board went into closed session at 5:11 PM with Members Works, Curti, Rumbaugh, Landa and Ringkob, Doris Hoskin, Tonja Dressler and Mr. Munk attending.

The Board reopened the Meeting at 5:22 PM.

Mr. Munk stated he appreciated everything the Board has done for him and thanked the Board for the opportunity to work with the Members and on NJLSB events. Mrs. Curti thanked Mr. Munk for the work he had done.

President Landa adjourned the meeting at 5:24 PM.